

CASE MANAGEMENT SKILL SET

This Skill Set has a Nationally Accredited Outcome; these units of competency may provide credit towards a number of community sector qualifications at Certificate IV level or above. Because this Skill Set is accredited, it provides skills and knowledge required for work in case management where the primary role of the worker, or primary qualifications are *not* case management. These units are also from the new NTIS training Package CHC08 which supersedes the old CHC02.

Units of Competency

- CHCCM503C Develop, facilitate and monitor all aspects of case management
- CHCCM504C Promote high quality case management
- CHCNET404A Facilitate links with other services
- CHCORG428A Reflect on and improve own professional practice
- CHCORG506C Coordinate the work environment

Presenter: Carole Crack

Duration: Two days; face-to-face

Cost: \$150 per unit; \$750 total.

This price will include an expert trainer, learning resources, morning tea, lunch, afternoon tea and a certificate of attendance.

Location	Date	Venue	Times
Roma	28 & 29 September 2010	Spiritus Care Services 133a McDowall St Roma Qld 4455	8:30am – 4:30pm

How to Register:

Complete the attached registration form and fax to 07 3715 8166.

For enquiries contact the Workshop Officer on 07 3725 5555 or workshop@acqi.org.au

Payment

Fees to be paid on submission of the registration form before confirmation will be sent.

Cancellation / Withdrawal

Workshop/short course registration is only confirmed when full payment has been received from the participant. If a participant chooses to cancel their confirmed registration, or cannot or does not attend the workshop/short course, the following refunds will apply:

- The registered participant may invite another person to substitute their place in the workshop/short course (in which they are registered) giving at least 1 working days notice in writing to the ACQEI at no charge
- If notice is received **7 working days or less** from the scheduled starting date, **no refund** will be offered
- If notice is received **8 working days or more** from the scheduled starting date, **a 50% refund** will be offered

All requests for refunds must be submitted in writing. For special consideration and more information go to www.aicd.qld.edu.au.

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