



NEXT
GENERATION

COMMUNITY CARE CONFERENCE
RETHINKING • RESHAPING • REWARDING

**NATIONAL COMMUNITY
CARE CONFERENCE 2010**

SPONSORSHIP AND EXHIBITION INFORMATION



Aged & Community
Services • Australia

Aged and Community Services Australia

AN INVITATION TO SPONSOR & EXHIBIT

It is with great pleasure that Aged & Community Services Australia (ACSA) invites your organisation to participate in its third National Community Care Conference on 1st – 4th June 2010 by becoming a Sponsor and/or Trade Exhibitor.

The previous National Community Care Conferences attracted over 800 delegates from across Australia's community care sector and in 2010 we are expecting the same success. In previous years the exhibition has been a sell out so get in early and don't miss out on the opportunity to be involved.

This information booklet outlines areas in which you can participate as a Sponsor or an Exhibitor giving your organisation the opportunity to showcase and discuss your products and services with a wide range of community care service providers including home nursing services, domestic assistance, respite care, personal care, food services including Meals on Wheels, home modification, dementia monitoring, community transport and laundry services.

We look forward to your involvement as Sponsors and/or Exhibitors in this innovative and exciting event.

WHO WILL ATTEND

Delegates attending the Conference will include:

- Chief Executive Officers
- Senior Managers
- Care Co-ordinators and Managers
- Government Officials
- Academics and Researchers
- Industry Partners

THE VENUE

The Conference will be held at the Gold Coast Convention and Exhibition Centre. Centrally located in Broadbeach on the Gold Coast and surrounded by a plenitude of restaurants, cafes and shopping centres.

The venue's location offers a wide variety of accommodation options including 5 star hotels, self contained apartments and motels all within walking distance.

The Trade Exhibition will be located in Halls 1 & 2 where all meal breaks will be served.

ACCOMMODATION

Special discounted rates have been negotiated with a variety of accommodation venues on the Gold Coast. For further details contact ACQ Conference + Event Management on **07 3725 5588**.

CONFERENCE ORGANISERS

The team would be happy to discuss any aspect of the Conference.

Contact:

ACQ Conference + Event Management

PO Box 995, Indooroopilly Qld 4068

Phone 07 3725 5588

Fax 07 3715 8166

Email events@acqi.org.au



MAJOR SPONSOR

1 ONLY

\$24,500 (INC GST)

As the Major Sponsor, your organisation will be affiliated with all aspects of this Conference. This is a unique opportunity that enables your organisation to demonstrate its support and commitment to the community care industry. The Major Sponsor will receive considerable exposure and recognition through the following:

- Recognition as the Major Sponsor on all printed Conference material
- Acknowledgement as the Major Sponsor at the official opening and closing event
- Major Sponsor recognition on all Conference signage in plenary room and foyer
- A short speaking opportunity to welcome delegates to the Conference
- Two trade booths of choice - subject to availability at time of booking - including four full Conference Registrations (excluding dinner)
- Six Cocktail Reception Tickets
- Corporate logo (full colour) on PowerPoint holding slide displayed at various times in plenary sessions
- Corporate logo (full colour) on registration brochure - providing confirmation of Sponsorship is received prior to printing by 2 November 2009
- Corporate logo (one colour) on all Conference marketing including advertisements
- Corporate logo (full colour) on ACSA Conference website
- Corporate logo (one colour) on promotional material during Conference (excluding name badges, lanyards and pocket program)
- Listing and corporate logo (one colour) in Conference Program
- Full page (one colour) advertisement, listing and logo in Conference Program - print ready material to be supplied
- Recognition in the Conference issue of Agendas magazine (May 2010) as the Major Sponsor - subject to confirmation of Sponsorship prior to publication deadlines
- Two satchel inserts - can be product and/or information
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

DINNER SPONSOR (2 June)

1 ONLY

\$13,800 (INC GST)

The Conference Dinner is one of the two social events offered to delegates during the Conference. You will receive the following benefits:

- Exclusive naming rights for the Conference Dinner
- Acknowledgement as a Sponsor on visible signage during the Conference Dinner
- Corporate Banner to be hung during the Conference Dinner - subject to venue restrictions – banner supplied by Sponsor
- A short speaking opportunity to welcome delegates to the Conference Dinner
- Six Dinner Tickets
- Trade booth of choice - subject to availability at time of booking - including two Full Conference Registrations (excluding dinner)
- Corporate logo (full colour) on registration brochure - providing confirmation of Sponsorship is received prior to printing by 2 November 2009
- Corporate logo (one colour) on all Conference marketing including advertisements
- Corporate logo (full colour) on ACSA Conference website
- Corporate logo (full colour) on promotional material during Conference (excluding name badges, lanyards and pocket program)
- Corporate logo displayed on all Conference signage in plenary room and foyer
- Listing and corporate logo (one colour) in Conference Program
- Half page (one colour) advertisement, listing and logo in Conference Program - print ready material to be supplied
- Recognition in the Conference issue of Agendas magazine (May 2010) as the Conference Dinner Sponsor - subject to confirmation of Sponsorship prior to publication deadlines
- One Satchel insert - up to A4 brochure or equivalent
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

COCKTAIL RECEPTION (3 June)

1 ONLY

\$11,500 (INC GST)

The Cocktail Reception will be held on the second evening of the Conference and is included in the cost of delegate registration. It will be held in Halls 1 & 2 of the Gold Coast Convention and Exhibition Centre and will be a well attended networking event. You will receive the following benefits:

- Exclusive naming rights for the Cocktail Reception
- Acknowledgement as the Sponsor on visible signage during the Cocktail Reception
- Corporate Banner to be hung during the Cocktail Reception - subject to venue restrictions - banner supplied by Sponsor
- A short speaking opportunity to welcome delegates to the Cocktail Reception
- Six Cocktail Reception Tickets
- Trade booth of choice - subject to availability at time of booking - including two Full Conference Registrations (excluding dinner)
- Corporate logo (full colour) on registration brochure - providing confirmation of Sponsorship is received prior to printing by 2 November 2009
- Corporate logo (one colour) on all Conference marketing including advertisements
- Corporate logo (full colour) on ACSA Conference website
- Corporate logo (full colour) on promotional material during Conference (excluding name badges, lanyards and pocket program)
- Corporate logo displayed on all Conference signage in plenary room and foyer
- Listing and corporate logo (one colour) in Conference Program
- Half page (one colour) advertisement, listing and logo in Conference Program - print ready material to be supplied
- Recognition in the Conference issue of Agendas magazine (May 2010) as the Cocktail Reception Sponsor - subject to confirmation of Sponsorship prior to publication deadlines
- One Satchel insert - up to A4 brochure or equivalent
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

EXHIBITION HALL

1 ONLY

\$12,400 (INC GST)

The Exhibition Hall will hold the trade displays and be the area for delegates to have their lunch, morning and afternoon tea breaks.

As Exhibition Hall Sponsor, you will receive the following benefits:

- Corporate signage to be displayed in Exhibition Hall – subject to venue restrictions - banner supplied by Sponsor
- Two trade booths of choice - subject to availability at time of booking - including four Full Conference Registrations (excluding dinner)
- Corporate logo (full colour) on registration brochure - providing confirmation of Sponsorship is received prior to printing by 2 November 2009
- Corporate logo (one colour) on all Conference marketing including advertisements
- Corporate logo (full colour) on ACSA Conference website
- Corporate logo (one colour) on promotional material during Conference (excluding name badges, lanyards and pocket program)
- Corporate logo displayed on all Conference signage in plenary room and foyer
- Listing and corporate logo (one colour) in Conference Program
- Quarter page (one colour) advertisement, listing and logo in Conference Program - print ready material to be supplied
- Recognition in the Conference issue of Agendas magazine (May 2010) as the Exhibition Hall Sponsor - subject to confirmation of Sponsorship prior to publication deadlines
- One Satchel insert - up to A4 size brochure or equivalent
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

DELEGATE SACHELS

1 ONLY

\$9,100 (INC GST)

Each delegate attending the Conference will receive a quality satchel including all Conference materials. Conference satchels are a valued event souvenir which will be re-used long after the event thus long term brand name exposure is assured. As Satchel Sponsor, you will receive the following benefits:

- Corporate logo printed in prominent position in one colour on satchels
- 50% discount on trade booth of choice - subject to availability at time of booking
- One Full Conference Registration (excluding dinner)
- Corporate logo (full colour) on registration brochure - providing confirmation of Sponsorship is received prior to printing by 2 November 2009
- Corporate logo (one colour) on all Conference marketing including advertisements
- Corporate logo (full colour) on ACSA Conference website
- Corporate logo (one colour) on promotional material during Conference (excluding name badges, lanyards and pocket program)
- Corporate logo displayed on all Conference signage in plenary room and foyer
- Listing and corporate logo (one colour) in Conference Program
- Quarter page (one colour) advertisement, listing and logo in Conference Program - print ready material to be supplied
- Recognition in the Conference issue of Agendas magazine (May 2010) as the Delegate Satchel Sponsor - subject to confirmation of Sponsorship prior to publication deadlines
- Two satchel inserts - can be promotional and/or information
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

AUDIO VISUAL

1 ONLY

\$6,800 (INC GST)

Plenary Conference speakers and their supporting audio visual material will be projected on to a large screen. Speakers in breakout rooms throughout the venue will also use a range of audio visual equipment. An opportunity exists for a company to Sponsor the equipment necessary to produce these images. Benefits include:

- Corporate logo (full colour) on PowerPoint holding slide displayed at various times in plenary sessions
- 50% discount on trade booth of choice - subject to availability at time of booking
- One Full Conference Registration (excluding dinner)
- Corporate logo (full colour) on registration brochure - providing confirmation of Sponsorship is received prior to printing by 2 November 2009
- Corporate logo (one colour) on all Conference marketing including advertisements
- Corporate logo (full colour) on ACSA Conference website
- Corporate logo (one colour) on promotional material during Conference (excluding name badges, lanyards and pocket program)
- Corporate logo displayed on all Conference signage in plenary room and foyer
- Listing and corporate logo (one colour) in Conference Program
- Quarter page (one colour) advertisement, listing and logo in Conference Program - print ready material to be supplied
- Recognition in the Conference issue of Agendas magazine (May 2010) as the Audio Visual Sponsor - subject to confirmation of Sponsorship prior to publication deadlines
- One Satchel insert - up to A4 size brochure or equivalent
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

BUSINESS CENTRE

1 ONLY

\$5,000 (INC GST)

When sponsored, a Business Centre will be available in the trade hall. Computers and printing facilities will be available to both delegates and exhibitors during the conference. Benefits include:

- Corporate signage to be displayed at Business Centre - banner supplied by Sponsor
- An area in the business centre to display company brochures and promotional material.
- One Full Conference Registration (excluding dinner)
- Corporate logo (full colour) on registration brochure - providing confirmation of Sponsorship is received prior to printing by 2 November 2009
- Corporate logo (one colour) on all Conference marketing including advertisements
- Corporate logo (full colour) on ACSA Conference website
- Corporate logo (one colour) on promotional material during Conference (excluding name badges, lanyards and pocket program)
- Corporate logo displayed on all Conference signage in plenary room and foyer
- Listing and corporate logo (one colour) in Conference Program
- One Satchel insert - up to A4 size brochure or equivalent
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

KEYNOTE SPEAKER

3 ONLY INCLUDING 1 INTERNATIONAL

\$5,000 EACH (INC GST)

This is an opportunity for your organisation to be associated with the Conference's prominent keynote speakers. Benefits include:

- Linking your company and personal introduction to a national or international keynote speaker
- Corporate logo (full colour) included on a PowerPoint holding slide before the Sponsored speaker's presentation
- One Full Conference Registration (excluding dinner)
- Corporate logo (full colour) on registration brochure - providing confirmation of Sponsorship is received prior to printing by 2 November 2009

- Corporate logo (one colour) on all Conference marketing including advertisements
- Corporate logo (full colour) on ACSA Conference website
- Corporate logo (one colour) on promotional material during Conference (excluding name badges, lanyards and pocket program)
- Corporate logo displayed on all Conference signage in plenary room and foyer
- Listing and corporate logo (one colour) in Conference Program
- Quarter page (one colour) advertisement, listing and logo in Conference Program - print ready material to be supplied
- One Satchel insert - up to A4 size brochure or equivalent
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

NAME BADGES/ LANYARD

1 ONLY

\$4,200 (INC GST)

An excellent promotional opportunity exists in having your company name/logo printed on all Conference name badges and lanyards. Benefits include:

- Corporate logo (full colour) on all name badges and lanyards
- Corporate logo (full colour) on registration brochure - providing confirmation of Sponsorship is received prior to printing by 2 November 2009
- Corporate logo (one colour) on all Conference marketing including advertisements
- Corporate logo (full colour) on ACSA Conference website
- Corporate logo (one colour) on promotional material during Conference (excluding pocket program)
- Corporate logo displayed on all Conference signage in plenary room and foyer
- Listing and corporate logo (one colour) in Conference Program
- One Satchel insert - up to A4 size brochure or equivalent
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

POCKET PROGRAM

1 ONLY

\$4,200 (INC GST)

All delegates will receive a handy Pocket Program. This is a valuable reference tool used repeatedly by participants during the Conference. Benefits include:

- Sole advertisement (full colour) on back panel of Pocket Program - print ready material to be supplied
- Corporate logo (full colour) on Pocket Program
- Corporate logo (full colour) on registration brochure - providing confirmation of Sponsorship is received prior to printing by 2 November 2009
- Corporate logo (one colour) on all Conference marketing including advertisements
- Corporate logo (full colour) on ACSA Conference website
- Corporate logo (one colour) on promotional material during Conference (excluding name badges and lanyards)
- Corporate logo displayed on all Conference signage in plenary room and foyer
- Listing and corporate logo (one colour) in Conference Program
- One Satchel insert - up to A4 size brochure or equivalent
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

MASSAGES –

1 ONLY

\$4,200 (INC GST)

When sponsored, massages will be available to delegates during all three lunch breaks at the Conference. This has proven very popular with delegates at different events as it is the perfect opportunity for delegates to treat themselves to something special. Benefits include:

- Corporate signage to be displayed at the massage area - banner supplied by Sponsor
- A section in the massage area to display company brochures and promotional material.
- Corporate logo (full colour) on registration brochure - providing confirmation of Sponsorship is received prior to printing by 2 November 2009
- Corporate logo (one colour) on all Conference marketing including advertisements

- Corporate logo (full colour) on ACSA Conference website
- Corporate logo (one colour) on promotional material during Conference (excluding name badges, lanyards and pocket program)
- Corporate logo displayed on all Conference signage in plenary room and foyer
- Listing and corporate logo (one colour) in Conference Program
- One Satchel insert - up to A4 size brochure or equivalent
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

WRITING PADS

1 ONLY

\$2,700 (INC GST)

When Sponsored, specially designed Conference writing pads including your organisation's corporate logo, contact information and the Conference logo will be provided to all delegates. Benefits include:

- Corporate logo (one colour) and contact details on specially printed Conference notepads
- Corporate logo (full colour) on registration brochure - providing confirmation of Sponsorship is received prior to printing by 2 November 2009
- Corporate logo (one colour) on all Conference marketing including advertisements
- Corporate logo (full colour) on ACSA Conference website
- Corporate logo (one colour) on promotional material during Conference (excluding name badges, lanyards and pocket program)
- Corporate logo displayed on all Conference signage in plenary room and foyer
- Listing and corporate logo (one colour) in Conference Program
- One Satchel insert - up to A4 size brochure or equivalent
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

LUNCHEON

WED, THUR OR FRI
\$3,400 EACH (INC GST)

Lunch will be provided each day in the Trade Exhibition area of the Conference. This is a time for delegates and speakers to interact in a friendly and relaxed environment. Benefits include:

- Sponsor name and logo displayed on tables during Sponsored lunch
- Acknowledgement of Lunch Sponsorship prior to the break by the session Chairperson
- One Day Conference Registration - for day of Sponsorship only
- Corporate logo (full colour) on registration brochure - providing confirmation of Sponsorship is received prior to printing by 2 November 2009
- Corporate logo (one colour) on all Conference marketing including advertisements
- Corporate logo (full colour) on ACSA Conference website
- Corporate logo (one colour) on promotional material during Conference (excluding name badges, lanyards and pocket program)
- Corporate logo displayed on all Conference signage in plenary room and foyer
- Listing and corporate logo (one colour) in Conference Program
- One Satchel insert - up to A4 size brochure or equivalent
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

MORNING OR AFTERNOON TEA

WED, THUR or FRI
\$1,300 EACH (INC GST)

Morning and afternoon tea is a key time for delegates to get together and enjoy a break from the formal proceedings. Refreshments will be available for delegates in the Trade Exhibition Hall and this time provides an excellent opportunity for Sponsors to reach all delegates. Benefits include:

- Sponsor name and logo displayed on tables during Sponsored morning or afternoon tea
- Acknowledgement of Sponsorship prior to the break by the session Chairperson
- Corporate logo (one colour) on registration brochure - providing confirmation of Sponsorship is received prior to printing by 2 November 2009

- Corporate logo (one colour) on all Conference marketing including advertisements
- Corporate logo (full colour) on ACSA Conference website
- Corporate logo (one colour) on promotional material during Conference (excluding name badges, lanyards and pocket program)
- Corporate logo displayed on all Conference signage in plenary room and foyer
- Listing and corporate logo (one colour) in Conference Program
- One Satchel insert - up to A4 size brochure or equivalent
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

RURAL AND REMOTE AND INDIGENOUS DELEGATES

4 ONLY
\$1,300 EACH (INC GST)

Events such as these are particularly important to small, stand-alone rural and remote and indigenous facilities. Costs are often prohibitive. Sponsorship of delegates to attend the Conference offers a very special opportunity for rural & remote and indigenous delegates. The sponsorship will greatly assist in covering the costs associated with attending the Conference including assistance with registration, travel and accommodation.

Sponsor benefits include:

- Corporate logo (one colour) on registration brochure - providing confirmation of Sponsorship is received prior to printing by 2 November 2009
- Corporate logo (one colour) on all Conference marketing including advertisements
- Corporate logo (full colour) on ACSA Conference website
- Corporate logo (one colour) on promotional material during Conference (excluding name badges, lanyards and pocket program)
- Corporate logo displayed on all Conference signage in plenary room and foyer
- Listing and corporate logo (one colour) in Conference Program
- One Satchel insert - up to A4 size brochure or equivalent
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

SACHEL INSERTS \$900 EACH (INC GST)

If you want to reach all of the delegates direct, what better way than putting your information in the Conference satchels.

Benefits include:

- One Satchel insert - up to A4 size brochure or equivalent
- List of conference delegates - subject to compliance with privacy legislation

You could include:

- A4 size brochure or equivalent - maximum four pages
- Sample of product
- Delegate gift
- Promotional products such as business card holders, pens, pocket maps, coasters, rulers, post-it notes, confectionery, key rings, caps.

*** Note pads/writing pads cannot be included.**

ADDITIONAL SPONSORSHIP IDEAS/OPPORTUNITIES

We would be delighted to discuss any other Sponsorship opportunities with you. Some ideas include:

- Delegate gifts, for example, sun block, water bottles, disposable cameras, hats/caps, hand towels, t-shirts and other items
- Delegate photographs
- Registration teaser gift.

* Please contact the Conference Organisers to discuss any Sponsorship opportunities in further detail *

TRADE EXHIBITION

The Conference Program and Exhibition floor plan have been designed to offer Exhibitors maximum contact with Conference delegates. All morning and afternoon teas and lunches will be served in the Trade Exhibition.

Exhibitors are encouraged to design interesting and enticing displays. Booth prizes are an excellent way to attract delegates to your booth.

TRADE EXHIBITION SCHEDULE Note: This program is subject to change

Tuesday 1st June

12pm - 5pm Exhibitors bump in

Wednesday 2nd June

8am - 4pm Exhibition Open
8am - 9am Morning Tea & Coffee
10.30am - 11am Morning Tea
12.30pm - 2pm Lunch
3.30pm - 4pm Afternoon Tea

Thursday 3rd June

8am - 4pm Exhibition Open
8am - 9am Morning Tea & Coffee
11am - 11.30am Morning Tea
1pm - 2pm Lunch
3.30pm - 4pm Afternoon Tea
5.30pm - 7.30pm Cocktail Party

Friday 4th June

8am - 2pm Exhibition Open
8am - 9am Morning Tea & Coffee
10.30am - 11am Morning Tea
12.45pm - 1.45pm Lunch
2pm - 5pm Exhibitors bump out

EXHIBITION BOOTHS

\$4,070 (inc GST) EACH

Discounts apply to current industry supporters:

ACSA National Partner \$3,080 (inc GST)

ACSA Corporate Supporter \$3,190 (inc GST)

Individual State Members \$3,630 (inc GST)

The Exhibition package includes:

- Shell scheme display booth
- Size - 3m x 3m
- Walls - 2.4m high finished in velcro compatible fabric
- Lights - Two x 120 watt spot lights per booth
- Signage - Fascia sign with company name
- Power - One general use power point per booth
- Attendance by up to two company representatives for the duration of the Trade Exhibition - includes name badges, one Conference satchel, catering for all morning and afternoon teas and lunches, access to Conference sessions and Cocktail Reception
- Listing in Conference Program - dependent on listing being returned in time for Conference Program printing deadline.
- List of conference delegates (hard copy) - subject to compliance with privacy legislation.

For more information on exhibiting at the ACSA National Community Care Conference please call the Conference organisers.

ACQ Conference + Event Management

PO Box 995, Indooroopilly, QLD 4068

Phone 07 3725 5588

Fax 07 3715 8166

Email events@acqi.org.au

ACSA NATIONAL PARTNERS

If you would like further information regarding becoming an ACSA National Partner or ACSA National Corporate Supporter, contact Annette Glenister-Walker, Corporate Relationship Manager on agwalker@agedcare.org.au or 03 9686 3460.

Sponsorship & Trade Exhibition Application Form



Please post or fax this form to:

ACQ Conference + Event Management
PO Box 995, Indooroopilly Qld 4068
Telephone: 07 3725 5588 • Facsimile: 07 3715 8166

Please print clearly.

SPONSOR/EXHIBITOR DETAILS

First Name Surname

Position Company Name

Address

State Postcode Country

Telephone () Facsimile ()

Email Mobile

Website

TRADE EXHIBITION (Refer to floor plan on back page)

Exhibition Booth (*tick if applicable*) No of Booths

First Choice Second Choice Third Choice

Discounts for National Partners and Corporate Supporters and Individual State Memberships will be applied only when current subscriptions are verified - *please tick relevant box if applicable. All rates are inclusive of GST.*

ACSA National Partner \$3,080 ACSA National Corporate Supporter \$3,190
 State Association Member \$3,630 Non State Association Member \$4,070

Please circle your State Association: NSW & ACT QLD VIC WA SA & NT TAS

A deposit of \$500.00 must be made for each booth booked. No booth will be reserved or put on hold without a deposit being paid. Payment can be made by either cheque or credit card (see overleaf).

SPONSORSHIP PACKAGE

Please indicate which package you would like to book by ticking the relevant box. **All rates are inclusive of GST.**

Major Sponsor \$24,500 Name Badges/Lanyards Sponsor \$4,200
 Dinner Sponsor \$13,800 Pocket Program Sponsor \$4,200
 Cocktail Reception Sponsor \$11,800 Massages Sponsor \$4,200
 Exhibition Hall Sponsor \$12,400 Writing Pads Sponsor \$2,700
 Delegate Satchel \$9,100 Lunch Sponsor \$3,400
 Audio Visual \$6,800 Morning or Afternoon Tea Sponsor \$1,300
 Business Centre \$5,000 Rural/Remote & Indigenous Delegate Sponsor \$1,300
 Keynote Speaker Sponsor \$5,000 Satchel Inserts \$900

A 10% deposit of chosen Sponsorship package must be paid upon application. No sponsorship packages will be reserves or put on-hold without a deposit being paid. Payments can be made by either cheque or credit card (see overleaf). Full payment is required before any pre-conference entitlements of the package are able to be used, these include organisation logos on websites, registration brochure or pre conference advertisements.

BOOKING PAYMENT DETAILS

Sponsorship minimum deposit 10% of value of full payment \$.....

Trade Exhibition minimum deposit \$500 per booth OR full payment \$.....

TOTAL \$.....

FULL payment is required by 26 February 2010

I enclose a cheque for the amount of \$.....

Please make cheque payable to ACQ Conference + Event Management

or

Pay by credit card. Please charge my: MasterCard Visa

For \$..... Card No..... Expiry date

Cardholder's Name..... Signature.....

Please note credit card transactions will show ACQ on your statement.

All accepted applications will receive a written confirmation and an invoice for the amount outstanding.

CANCELLATION POLICY

Cancellations will only be accepted in writing, mailed or faxed and must be signed by the person whose signature appears on this form (or their nominee). Cancellations received prior to 26 February 2010 will be refunded 50% of the deposit. Cancellations after 26 February 2010 will forfeit their deposit payment. Cancellations after 30 April 2010 will receive no refund and will be liable for payment of the balance should it not have been received by the cancellation date.

TERMS & CONDITIONS

The Conference Host and Organiser will take all diligent care to fulfill the above Sponsorship commitments. The Sponsors and Exhibitors are responsible for providing all their requirements, ie banners, promotional material and any other material. The Sponsors and Exhibitors are required to make the necessary payments for the Sponsorships and Booths with the booking and final payment by 26 February 2010. A 10% deposit of chosen Sponsorship package must be paid upon application. No Sponsorship packages will be reserved or put on hold without a deposit being paid. Payment can be made by either cheque or credit card. Full payment is required before any pre-conference entitlements of the package are able to be used. A deposit of \$500.00 must be made for each exhibition booth booked. No booth will be reserved or put on hold without a deposit being paid. Your Sponsorship or trade booth selection will be confirmed upon receipt of deposit. The Host and Organiser reserve the right to alter the exhibition plan and program if required. Sponsors and Exhibitors are responsible for the security of their own equipment and materials whilst at the Conference and should ensure they have appropriate insurance cover. ACSA, ACQ, ACQ C+EM and the Conference Committee take no responsibility and will not be held liable for any loss, damage, harm or injury to persons or property of the Sponsors or Exhibitors.

I have read and accept the cancellation policy and terms and conditions.

Name (please print)

Position.....

Organisation.....

Signed.....

Date.....

For Office Use Only

Date Received.....

Member type.....

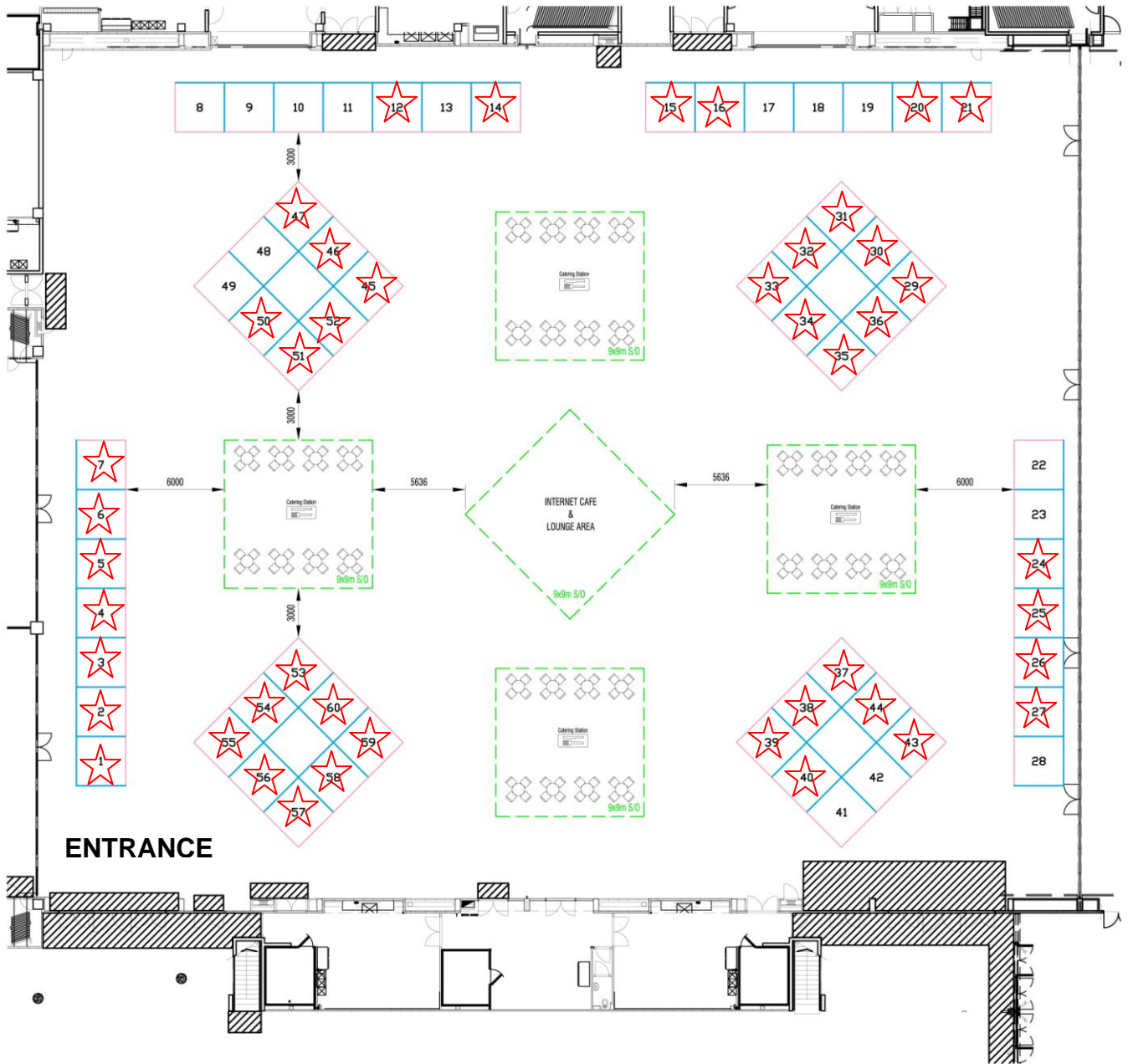
Class.....

Completed by.....

Date.....

BOOTHS BOOKED ★

2010 ASCA National Community Care Conference
 GCCEC - Hall 1 & Hall 2 / 1 - 4 June 2010



CLIENT PLAN: 60 (3x3m) Corinthian Booths



ACSA: Leading Aged & Community Care

Aged & Community Services
Australia Incorporated
Level One, 36 Albert Road
South Melbourne Victoria 3205

Tel: 03 9686 3460
Fax: 03 9686 3453
Website: www.agedcare.org.au